

**Job Title:** Product & Technical Support Specialist

Status: Full Time

Working Days: M-F, 30% Travel

Travel Required: Yes

Hours Per Day: Approx. 8-9

**Position overview:** The Product & Technical Support Specialist supports sales efforts both on the front end and back end of squareV LED and Novastar product sales, always upholding the squareV brand promise – to support all customers with a relentless dedication to excellence.

## **Job Duties:**

- Provide technical support for all squareV and Novastar customers
- Administer training for video technicians and integrators
- Commission installations as needed as well as LED color calibration
- Provide onsite training
- Manage and coordinate tech elements for all company trade shows
- Assist sales team in designing and communicating job designs for customers
- Assist in warehouse as needed (including but not limited to repair, QC, and troubleshooting)
- Oversee all technical elements and troubleshooting of new squareV & NovaStar products
- Maintain expertise-level technical knowledge related to LED systems and NovaStar products
- Maintain and update technical support call log

## **Skills/Qualifications:**

- 3-5 years of relevant experience in the field of LED video displays
- 3-5 years of live event touring and/or integration experience
- Proficient (high-level) knowledge of NovaStar LED products
- Proficient (high-level) knowledge of broadcast video
- Familiarity with video and LED equipment (how to troubleshoot, repair, and maintain)
- Ability to provide excellent customer service

## **Top Roles:**

- 1. Over the phone Technical support
- 2. Sales support/Video Consultant
- 3. Onsite Technical Expertise (Trade Shows & Commissioning)



Item	Compensation
Product & Tech Support Specialist	Salary, based on experience.
Benefits (Health, Dental & Vision)	<ul> <li>Incl. for employees 100%, family available for co-ins. rate.</li> </ul>
,	<ul> <li>Dental and Vision covered at 50%, family available for co-ins rate.</li> </ul>
Vacation	
	<ul> <li>10hrs PTO accrued per month worked</li> </ul>
	<ul> <li>8hrs Sick accrued per month worked</li> </ul>
	<ul> <li>150hr max PTO rollover</li> </ul>
	<ul> <li>No Sick rollover</li> </ul>

## For Human Resources Only

**Date Completed / updated:** 1-22-2024